



Coalhouse Fort RYC - EMERGENCY ACTION PLAN

This Action Plan sets out the steps to take in the event of an incident or accident. It should help those involved to take appropriate actions and ensure any casualties are given proper care in a timely and effective manner.

Any **CHFRYC** Member who suffers a serious injury or illness should first be made comfortable and, if possible, moved to warm dry conditions. In certain situations such as fractures, it is advised not to move the casualty until specialist emergency services arrive.

1. Appropriate First Aid should be applied by a competent first aider, if present.
2. The **Responsible Person** should assess the situation and, if appropriate, immediately call the Emergency Services on 999.

The post code for **Coalhouse Fort** is **RM18 8PB** and directions are :

“Through East Tilbury Village to Coalhouse Fort and make way to Lake side.”

3. A club member should be posted at **Coalhouse Fort** entrance to direct the Emergency Services on arrival. Another club member should make ready, if needed, to accompany the casualty to hospital.
4. The **Responsible Person** should then call the “In Case of Emergency” contact of the casualty to advise them of the situation and to ask for advice on any relevant medical conditions.
5. The **Responsible Person** should inform the **Coalhouse Fort Ranger** – contact details can be found on the Notice Board.
6. The **Responsible Person** should take notes and collect any appropriate evidence or witness statements to support any required incident report.